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INTRODUCTION

BACKGROUND The Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) came into being with the enactment of the ROTC Vitalization Action of 1964 (Public Law 88-647). The Act required the Services to establish JROTC units in secondary schools and allocated 1,200 units: 275 to the Secretary of the Navy; 275 to the Air Force; and the remaining 650 to the Army. Of the 275 allocated to the Navy, 52 were made available to the Marine Corps.

On July 14, 1974, Congress expanded the program to 1,600 units, under which the Marine Corps was allocated a total of 75 units.

On February 8, 1985, SecNav authorized the increase of 5 MCJROTC units for a total of 80.

On June 8, 1990, SecNav authorized the increase of 23 MCJROTC units for a total of 103.

On August 24, 1992, Congress expanded the program to 3,500 units, under which the Marine Corps was allocated a total of 210 units.

The Assistant Secretary of Defense authorized the increase from 210 MCJROTC units to 260 units.

The Marine Corps ensures that the intent of the public law is met by establishing the minimum curriculum requirements that, in turn, are integrated into the host school's curriculum. MCJROTC instructors are retired officers and noncommissioned officers who have been approved and certified by the Commanding General, Training and Education Command. However, they are selected and employed by the school as full-time members of the high school faculty.

MISSION. The MCJROTC Program serves to develop informed and responsible citizens, as well as a deep sense of pride and character in high school students. It is a unique program that stresses the learning of leadership skills that will enhance the lives of the young adults who participate.

MCJROTC is not combat training, nor is it a recruiting program. It is an academic and practical application course of instruction that combines the advantages of military leadership training with those of secondary education. The curriculum is designed to emphasize pride, confidence, self-discipline, and to instill a desire for achievement and self-improvement in the cadets. It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community, and nation.

OBJECTIVES. In order to fulfill its mission, the Marine Corps JROTC program seeks to fulfill the following objectives:

1. Give students an appreciation for the origin, advantages and responsibilities of citizenship in our country.
2. Develop in students an understanding of good leadership skills and the advantages of strong moral character.
3. Promote in the students an understanding for the need and application of our national security.
4. Develop in students a sense of pride and direction in their maturity and personal discipline.
5. Teach students to understand and respect the need for constitutional authority as the foundation of a democratic society.

Through their participation in MCJROTC, young men and women are given the opportunity to develop leadership skills, responsibility, self-confidence, self-esteem, physical fitness, citizenship, a spirit of patriotism, and "esprit de corps."

SCHOOL RESPONSIBILITIES

Secondary institutions that desire to establish MCJROTC units must agree to:

1. Maintain an MCJROTC unit enrollment of not less than 100 physically fit students who are in a grade above the 8th grade, or 10 percent of the number of students enrolled in the institution, and are citizens or nationals of the United States of America, or aliens lawfully admitted to the United States for permanent residence.
2. Employ as MCJROTC instructors a minimum of two (2) retired Marines who have been approved and certified by the Commanding General, Training and Education Command.
3. Provide suitable safeguards for the government property provided, including the secure storage of weapons and secure storage of uniform items and other training support material. Obtain bonds or insurance to cover any loss or damage of government property.
4. Exercise a policy to prevent discrimination against students or instructors on the grounds of sex, race, religion, or national origin.
5. Provide adequate facilities for classroom instruction, drill, ceremonies, and instructor office spaces.
6. Provide each student with, or otherwise require each student to have, coverage under an adequate health insurance policy protecting the student from accident or injury, not to exclude injury from firearms.

MARINE CORPS RESPONSIBILITIES

The Marine Corps agrees to:

1. Provide office furniture.
2. Provide instructional equipment.
3. Provide minimum curriculum.
4. Provide textbooks, publications, and training aids.
5. Provide uniforms and alterations.
6. Certify qualified retired Marines as instructors.
7. Reimburse the school for one-half of the difference between instructors' retired pay and active pay and allowances.

M CJROTC INSTRUCTORS

The Senior Marine Instructor (SMI). The Senior Marine Instructor manages the MCJROTC Program at the school. The SMI functions as a regular faculty member, and in most cases, has the same responsibilities and duties as other teachers and department heads in the school. The SMI distributes the instructional workload with the Marine Instructor. In addition to instructional and administrative duties, the SMI is involved in representing the MCJROTC Program in the community.

The Marine Instructor (MI). The Marine Instructor normally manages the administrative and supply requirements of the unit in addition to instructional duties. The MI functions as a faculty member working for the SMI and school principal in cooperation with other faculty members.

INSTRUCTOR SELECTION

The Marine Corps assists host schools in selecting MCJROTC instructors by providing a list of retired Marines who have been certified by the Commanding General, Training and Education Command to the Marine Corps districts. The following are the general criteria for certification:

1. Retired from the Marine Corps and in receipt of retired or retainer pay.
2. Officers must possess a bachelor's degree. Staff noncommissioned officers must have a high school diploma.
3. Experience in a training or instructional billet.
4. Experience on independent duty, such as recruiting.
5. Generally exemplary military record.
6. Separated from the Marine Corps for no more than three years.
7. Demonstrated interest in youth groups.

INSTRUCTOR PAY

MCJROTC instructors receive the retired or retainer pay to which they are entitled. From the school, they receive an additional amount that is computed as the difference between their retired pay and the active duty pay and allowances for their pay grade which they would receive if on active duty.

The school is the employer and pays, at a minimum, the full additional amount due to the individual. One half of this differential amount is refunded to the school by the Marine Corps.

The scheduled pay, the period of employment and terms of the employment contract will be at the discretion of the school system, provided the minimum requirements of the agreement between the school and the Marine Corps are met.

LIABILITY INFORMATION

Notwithstanding any agreement by the Marine Corps respective to the certification or pay of instructors, the host school, and not the Marine Corps or any agency or part of the Federal Government, is the employer of each MCJROTC instructor. Specifically, MCJROTC instructors are not employees of the Marine Corps or the Federal Government within the meaning of the Federal Torts Claims Act, and nothing in this information, application, or agreement, will be construed to the contrary. The host school may be liable at law for tortuous acts of MCJROTC instructors within the scope of their employment, depending on the applicable law of the jurisdiction.

MCJROTC CURRICULUM

GENERAL. Public Law 88-647 and Department of Defense Directive 1205.13 prescribe the Department of Defense policy for the JROTC. They direct that the Marine Corps will conduct a JROTC Program that will provide military like training to secondary school students for the purpose of teaching the qualities of good citizenship and leadership. The program is not designed to be a recruiting tool, and the cadets enrolled in the program are not required to have the qualifications of potential Marines. The minimum academic program required for nonmilitary secondary schools is three, one-year courses with 180 hours of military instruction per year.

CURRICULUM CRITERIA. The MCJROTC Program must:

1. Provide a course of instruction that can be interrelated with other educational programs of the participating schools. The public schools of each state must be in compliance with state laws and regulations, locally determined policies and standards of accrediting agencies. Schools, therefore, must be able to exercise a reasonable amount of flexibility in administering the MCJROTC Program.
2. Provide a learning experience that can fit into the general patterns of education found in most secondary schools.
3. Provide a course of instruction suitable for presentation by retired personnel with varying experiences and educational background. This course must effectively utilize their knowledge and years of experience, and be adaptable to class scheduling for two instructors.
4. Provide a motivating course that will enable the cadet to develop improved attitudes of personal integrity, discipline, self-reliance, good citizenship and patriotism.

CONCEPT OF MCJROTC CURRICULUM. Throughout the four years of the program, the Leadership Education curriculum is presented by way of five different categories of instruction. Those categories are: (1) Leadership (2) Citizenship (3) Personal Growth and Responsibility (4) Public Service and Career Exploration, and (5) General Military Subjects. Within the classes of these five categories, the MCJROTC cadets learn the tenets of responsibility, loyalty, accountability, service, and discipline. In addition, the cadets are provided an excellent opportunity to develop certain positive attitudes, values, and leadership qualities from the leadership example provided by the Marine instructors. Each competency taught in the curriculum has been mapped to National Standards.

PROGRAM LEVELS LE-1, LE-2, LE-3, LE-4. Cadets of the MCJROTC Program will participate in a Leadership Education level as dictated by the number of years in the program the cadet has completed. Naturally, LE-1 is for those students entering the program for the first time, while LE-4 is for the cadet who has successfully completed LE-1 through LE-3.

1. LEADERSHIP EDUCATION I (LE-I). The first year of the program provides cadets with an introduction to both leadership and citizenship. The first year also gives the new cadets exposure to personal growth and responsibility and establishes a foundation of military structure and tradition.

2. LEADERSHIP EDUCATION II (LE-II). The second year continues the leadership and citizenship classes of LE-I. During LE-II the students receive instruction in General Military Subjects with more structure and tradition than in LE-I, as well as the introduction of civilian marksmanship training and land navigation training with the map and compass. This year also provides additional learning experiences in personal growth and responsibility, as well as citizenship.

3. LEADERSHIP TRAINING III (LE-III). In LE-III, cadets will begin to use their leadership training as they assume positions of increased authority and responsibility within the program. In this year also, detailed instruction on personal finances is presented, as well as other preparation for life beyond high school.

4. LEADERSHIP TRAINING IV (LE-IV) LE-4 is a year when cadets really bring together all their previous learning experience in the MCJROTC program. Senior cadets will conduct formations and inspections, as well as supervise certain training events with younger cadets. LE-4 cadets continued to be challenged academically with requirements for research projects and independent studies and progress reports.

LEADERSHIP EDUCATION CATEGORIES. All four years of Leadership Education contain academic hours from one of five categories of instruction. Instruction is also provided from a small list of core classes which require many hours of practical application and reinforcement.

1. LEADERSHIP. Leadership classes are intended to instill upon the cadet a sense of responsibility and confidence in the supervision of others. The objectives, basic traits and principles of leadership are taught in the classroom early in the curriculum. These same building blocks of leadership are to be amplified and demonstrated by staff and cadets throughout the remainder of the program.

2. CITIZENSHIP. Citizenship classes teach the cadet to understand and appreciate the history and advantages of our nation. Instruction emphasizes the importance of citizen involvement in the many opportunities offered by our democratic way of life. This category also explains how our government functions, as well as the role of the armed forces in serving and protecting the freedoms we enjoy.

3. PERSONAL GROWTH AND RESPONSIBILITY Physical fitness, health, hygiene, and nutrition are very important factors in the growth of a high school student. In addition, this category presents classes to help the development of a cadet's social skills. Writing skills and speaking are also provided to reinforce the very important need for good communication skills. Practical and in-depth classes on handling personal finances are also provided.

4. PUBLIC SERVICE AND CAREER EXPLORATION. Cadets are taught that life is what you make of it, and it is usually better for those who are prepared. In this category, career preparation is the focus of classes given on job hunting and interviews. Resumes are written by each cadet and post high school guidance is provided. A wealth of information is also provided regarding different local, state and federal career opportunities, as well as the opportunities available through military service.

5. GENERAL MILITARY SUBJECTS. The instruction of leadership, self-discipline, citizenship, character and personal responsibility are presented through the medium of the U.S. Marine Corps. The final category of the JROTC curriculum, General Military Subjects, supports the previous four categories of instruction. Drill and ceremonies, military customs, courtesies and traditions, rank structure and military history all enhance the cadets education and development. Personal confidence is enhanced with marksmanship training, and classes in land navigation are fun and challenging.

CORE CLASSES

Physical training, drill and civilian marksmanship are also taught. Many schools have drill teams and participate in state and national competition; and many schools have facilities to promote the civilian marksmanship program, which is also an interscholastic sport with potential for national competition and recognition.

COURSE MATERIALS

1. Student Text. Each cadet is provided with the appropriate student text for the corresponding year in the program.
2. Core Text. All cadets are provided a text book of the Core instruction. Most of the information in this text is applicable to every year of the program.
3. Instructor Guides. Instructors will have a guidebook for every lesson in the student text. This guide provides lesson plans, visual aids, exercises with answers and tests with answers.
4. Instructor CD-ROM. Instructors will have a CD with all course materials and additional interactive instruction assets.
5. Program of Instruction(POI). Instructors will have a POI which breaks down the MCJROTC curriculum by LE year and category for each hour of the curriculum.

COORDINATING INSTRUCTIONS

1. Flexibility. It is recognized that each participating host school is unique in some manner. Each has the responsibility, however, for assuring that the MCJROTC Program becomes an integral part of its overall educational program. To assist in this integration, substantial flexibility is incorporated into the leadership education courses.
2. Academics. The MCJROTC Leadership Education course is designed as one of the attractions. Judgment, tact, forbearance, and adherence to General Lejeune's precepts are paramount. Harassment and punitive physical fitness practices are not hallmarks of the true leader and attempts to impose these negative entities on junior cadets by more senior cadets will not be tolerated. Scheduled testing, timely completion of assignments, class participation, and positive demeanor are encouraged and will be an integral part of instruction.
3. Academic Administration. Academic administration has been minimized. Instructors will, however, maintain such records as the respective host school requires. This includes, but not limited to, a Plan Book and Grade Book, usually provided by the institution.
4. Instructor Availability. Cadets often desire to discuss topics ranging from academics, grades, and class standings to uniforms, promotions, and assignments. Accordingly, the SMI and the MI will schedule and publish their times of availability for cadet counseling.

SCHOOL SELECTION

A selection board is convened to consider applications for establishment of MCJROTC units. Each school submitting an application is compared and evaluated. Factors considered are the fair and equitable distribution of such units throughout the Nation, the size of the student body, facilities available to the student body, facilities designated for MCJROTC use, access to rifle range, and community interest in the MCJROTC Program.

The school must be able to provide classroom spaces, a storage room for uniforms and equipment, a secure armory, office spaces for the MCJROTC instructors, and a drill area.

The school must be accredited by an appropriate state or regional agency and must be administered in compliance with Title IV, U.S. Civil Rights Act of 1964.

Representatives of the Marine Corps will visit applying schools. School facilities will be evaluated and the suitability for establishment of a unit assessed.

Applications for the establishment of units must be received by the Commanding General, Training and Education Command via the appropriate Commanding Officer. Applications are to be forwarded to:

COMMANDING GENERAL
TRNG & EDUC COM C 46JR
MCCDC
3300 RUSSELL RD
QUANTICO VA 22134-5001

SCHOOLS PARTICIPATING IN THE MCJROTC PROGRAM

Alabama

J. O. Johnson High School
Huntsville 35810-1435

Jefferson Davis High School
Montgomery 36111-1808

Northview High School
Dothan 36303-2357

Smiths Station High School
Smiths 36877-2333

Arizona

Casa Grande Union High School
Casa Grande 85222-1019

Coolidge High School
Coolidge 85228-1499

Ray High School
Kearny 85237-0427

Tolleson Union High School
Tolleson 85353-2804

Tuba City High School
Tuba City 86045-0067

Westview High School
Avondale 85323-3718

Arkansas

Catholic High School
Little Rock 72205-3004

Wynne High School
Wynne 72396-0069

California

Carson High School
Carson 90745-4525

Crenshaw High School
Los Angeles 90043-4816

Desert Hot Springs High School
Desert Hot Springs 92240-3000

Eisenhower High School
Rialto 92376-3201

El Rancho High School
Pico River 90660-3373

Fontana Unified High School
Fontana 92335-5510

J. F. Kennedy High School
Sacramento 95831-2008

John C. Fremont High School
Los Angeles 90003-2348

Leigh High School
San Jose 95124-5616

Mount Pleasant High School
San Jose 95127-4760

Murrieta Valley High School
Murrieta 92562-6235

North High School
Bakersfield 93308-1722

Oceanside Unif. High School
Oceanside 92054-3035

Orange High School
Orange 92867-6824

Ramona High School
Riverside 92504-3627

Redondo High School
Redondo Beach 90277-3125

Selma High School
Selma 93662-2429

Sweetwater High School
National City 91950-7415

Colorado

Adams City High School
Commerce City 80022-2367

Connecticut

Wilby High School
Waterbury 06704-1225

Delaware

Indian River High School
Frankford 19945-9998

Woodbridge High School
Bridgeville 19933-1213

Florida

A. C. Mosley High School
Lynn Haven 32444-5609

Apopka High School
Apopka 32712-3544

Chamberlain High School
Tampa 33612-7839

Clearwater High School
Clearwater 33764-6314

Deerfield Beach High School
Deerfield Beach 33441-6222

Edgewater High School
Orlando 32804-3722

Gateway High School
Kissimmee 34744-4407

Jean Ribault Senior High School
Jacksonville 32208-2998

Lake Region High School
Eagle Lake 33839-3086

Leon High School
Tallahassee 32308-4938

Palm Bay High School
Melbourne 32901-8629

Stranahan High School
Fort Lauderdale 33312-7610

University High School
Orlando 32817-3507

Venice High School
Venice 34285-2632

Georgia

Colquitt County High School
Moultrie 31768-5134

Dougherty High School
Albany 31705-3339

East Coweta High School
Sharpsburg 30277-2317

George B. Butler High School
Augusta 30906-3547

Glynn Academy High School
Brunswick 31521-1678

Lithia Springs Comp High School
Lithia Springs 30122-2713

Newton High School
Covington 30014-1956

North Forsyth High School
Cumming 30130-3279

Parkview High School
Lilburn 30047-5422

Rockdale/Heritage High Schools
Conyers 30094-6226

Southeast High School
Macon 31204-6210

Westover High School
Albany 31707-3053

Hawaii

James B. Castle High School
Kaneohe 96744-2248

Idaho

Kellogg High School
Kellogg 83837-2023

Illinois

Benito Juarez High School
Chicago 60608-4409

Dwight D. Eisenhower High School
Blue Island 60406-1822

Richwoods High School
Peoria 61614-3453

Ben Davis High School
Indianapolis 46214-3403

Michigan City High School
Michigan City 46360-2919

Southside High School
Muncie 47302-5808

Curie Metro High School
Chicago 60632-3622

Noble Street Charter School
Chicago 60622-4011

Romeoville High School
Romeoville 60446-1801

James W. Riley High School
South Bend 46613-2708

Portage (Township) High School
Portage 46368-5110

Indiana

Iowa

North High School
Des Moines 50313-4955

North High School
Davenport 52806-2239

Kansas

Northeast Magnet High School
Wichita 67214-2311

Topeka High School
Topeka 66612-1619

Kentucky

Betsy Layne High School
School
Betsy Layne 41605-0437

Fern Creek Traditional High
Louisville 40291-2711

Greenup County High School
Greenup 41144-9616

Holmes High School
Covington 41014-1658

Jeffersontown High School
Jeffersontown 40299-3255

Seneca High School
Louisville 40220-2314

Shelby County High School
Shelbyville 40066-0069

Louisiana

Alexandria High School
Alexandria 71303-2340

Franklinton High School
Franklinton 70438-6156

Jesuit High School
New Orleans 70119-6811

Plaquemine High School
Plaquemine 70765-0326

Amite High School
Amite 70422-3129

G. W. Carver High School
New Orleans 70126-5422

Mandeville High School
Mandeville 70471-3024

Ponchatoula High School
Ponchatoula 70454-6756

Maryland

Chesapeake High School
Baltimore 21221-1734

Franklin High School
Reisterstown 21136-3041

Overlea High School
Baltimore 21206-1418

Pocomoke High School
Pocomoke City 21851-3049

Crossland High School
Temple Hills 20748-5207

Milford Mill Academy
Baltimore 21244-3735

Parkville High School
Baltimore 21234-4309

Snow Hill High School
Snow Hill 21863-1236

Massachusetts

Beverly High School
Beverly 01915-2654

Haverhill High School
Haverhill 01832-2526

Lynn English High School
Lynn 01902-2677

Montachusett Regional
Vocational Technical School
Fitchburg 01420-4649

Gloucester High School
Gloucester 01930-2500

Jeremiah E. Burke High School
Dorchester 02121-3105

Madison Park Technical
Vocational High School
Roxbury 02120-3198

Salem High School
Salem 01970-2829

Michigan

Buena Vista High School
Saginaw 48601-0829

River Rouge High School
River Rouge 48218-1118

Harrison Community High School
Harrison 48625-0529

Minnesota

Como Park Senior High School
Saint Paul 55117-4042

Mississippi

East Marion High School
Columbia 39429-8275

Gulfport High School
Gulfport 39507-1903

Oxford High School
Oxford 38655-3416

Missouri

Forsyth High School
Forsyth 65653-0187

Hickman Mills High School
Kansas City 64138-3913

Mountain Grove High School
Mountain Grove 65711-1655

Pacific High School
Pacific 63069-3419

Roosevelt High School
St Louis 63118-2106

Ruskin High School
Kansas City 64134-3310

Willow Springs High School
Willow Springs 65793-1119

Nevada

Basic High School
Henderson 89015-6028

Desert Pines High School
Las Vegas 89110-2181

New Hampshire

Winnacunnet Cooperative High School
Hampton 03842-2282

New Jersey

Abraham Clark High School
Roselle 07203-2081

Clifton High School
Clifton 07013-1701

Elizabeth High School
Elizabeth 07202-3624

Emerson High School
Union City 07087-4424

Rahway High School
Rahway 07065-1803

St. Peter's High School
New Brunswick 08901-1944

New Mexico

Cibola High School
Albuquerque 87114-5101

Eldorado High School
Albuquerque 87111-2602

Grants High School
Grants 87020-2614

La Cueva High School
Albuquerque 87122-2807

Laguna-Acoma High School
New Laguna 87038-0076

Rio Grande High School
Albuquerque 87105-4160

Rio Rancho High School
Rio Rancho 87124-6562

Shiprock High School
Shiprock 87420-3578

New York

Amsterdam High School
Amsterdam 12010-1846

Hempstead High School
Hempstead 11550-4718

Lindenhurst High School
Lindenhurst 11757-3545

Thomas Jefferson High School
Brooklyn 11207-4707

Grover Cleveland High School
Buffalo 14213-2526

Lincoln High School
Yonkers 10704-2722

Mexico Academy and Central High
School
Mexico 13114-3002

Tottenville High School
Staten Island 10312-4252

North Carolina

Asheville High School
Asheville 28803-2610

High Point Central High School
High Point 27262-4713

R. S. Central High School
Rutherfordton 28139-1119

South Iredell High School
Statesville 28677-2065

East Gaston High School
Mount Holly 28120-9037

Lejeune High School
Camp Lejeune 28547-2520

Reidsville High School
Reidsville 27320-6809

South Stokes High School
Walnut Cove 27052-5842

Ohio

Beaver Local High School
Lisbon 44432-9524

East High School
Akron 44305-4222

Springfield South High School
Springfield 45505-1941

Diamond Oaks Career
Development Center
Cincinnati 45247-7818

Ripley Union Lewis Huntington
Jr./Sr. High School
Ripley 45167-8993

Oklahoma

Bixby High School
Bixby 74008-4449

U.S. Grant High School
Oklahoma City 73119-4932

Sapulpa High School
Sapulpa 74066-4698

Pennsylvania

Ambridge High School
Ambridge 15003-2060

Chester High School
Chester 19013-4246

Bensalem High School
Bensalem 19020-3838

Reading Senior High School
Reading 19604-2451

Pennsylvania (Continued)

Sun Valley High School
Aston 19014-2800

West Allegheny High School
Imperial 15126-9770

South Carolina

Battery Creek High School
Burton 29906-8928

Carvers Bay High School
Hemingway 29554-3318

Central High School
Pageland 29728-9489

Cheraw High School
Cheraw 29520-7006

Fort Mill High School
Fort Mill 29715-9497

Jasper County High School
Ridgeland 29936-0760

Mullins High School
Mullins 29574-7228

South Dakota

Lincoln High School
Sioux Falls 57105-5125

Sturgis Brown High School
Sturgis 57785-6400

Tennessee

Daniel Boone High School
Gray 37615-4118

Hendersonville High School
Hendersonville 37075-3701

Mount Juliet High School
Mount Juliet 37122-3047

Tullahoma High School
Tullahoma 37388-2333

Texas

Alief Hastings High School
Houston 77072-1105

Alvin High School
Alvin 77511-3300

Brenham High School
Brenham 77833-2428

Caprock High School
Amarillo 79103-5599

Donna High School
Donna 78537-2999

Granbury High School
Granbury 76048-1888

Hereford High School
Hereford 79045-4408

Irving High School
Irving 75061-4513

Jack C. Hays High School
Buda 78610-9361

James Pace High School
Brownsville 78520-4628

LaMarque High School
LaMarque 77568-3634

Marine Military Academy
Harlingen 78550-3627

McAllen Memorial High School
McAllen 78501-9221

Midway High School
Hewitt 76643-2970

New Braunfels High School
New Braunfels 78130-8502

Pasadena High School
Pasadena 77506-2097

Robert E. Lee High School
Baytown 77520-6543

Round Rock High School
Round Rock 78681-4937

Texas (Continued)

Ross Sterling High School
Baytown 77521-2301

United South High School
Laredo 78046-6044

W. T. White High School
Dallas 75244-7524

Willowridge High School
Houston 77053-4212

Virginia

Churchland High School
Portsmouth 23703-2074

Culpeper High School
Culpeper 22701-1645

Gar-Field Senior High School
Woodbridge 22192-4704

Heritage High School
Lynchburg 24502-2451

Hermitage High School
Richmond 23228-1907

Highland Springs High School
Highland Springs 23075-1709

J. R. Tucker High School
Richmond 23294-4402

Mount Vernon High School
Alexandria 22309-2009

Phoebus High School
Hampton 23663-2150

Quantico Middle/High School
Quantico 22134-2101

Washington

Kentwood High School
Covington 98042-8248

Snohomish High School
Snohomish 98290-2712

Woodrow Wilson High School
Tacoma 98406-3228

West Virginia

Saint Albans High School
Saint Albans 25177-3171

Sissonville High School
Charleston 25312-9444

Japan

Dependent Schools Pacific
Kubasaki High School
FPO AP 96373-5008

Dependent Schools Pacific
M. C. Perry High School
FPO AP 96310-0029

CHAPTER 102--JUNIOR RESERVE OFFICERS' TRAINING
CORPS

Sec.

2031. Junior Reserve Officers' Training Corps.

* 2031. Junior Reserve Officers' Training Corps

(a) (1) The Secretary of each military department shall establish and maintain a Junior Reserve Officers' Training Corps, organized into units, at public and private secondary educational institutions which apply for a unit and meet the standards and criteria prescribed pursuant to this section. The President shall promulgate regulations prescribing the standards and criteria to be followed by the military departments in selecting the institutions at which units are to be established and maintained and shall provide for the fair and equitable distribution of such units throughout the Nation, except that more than one such unit may be established and maintained at any military institute.

(2) It is a purpose of the Junior Reserve Officers' Training Corps to instill in students in United States secondary educational institutions the value of citizenship, service to the United States, and personal responsibility and a sense of accomplishment.

(b) No unit may be established or maintained at an institution unless-

(1) the number of physically fit students in such unit who are in a grade above the 8th grade and are citizens or nationals of the United States, or aliens lawfully admitted to the United States for permanent residence, is not less than (A) 10 percent of the number of students enrolled in the institution who are in a grade above the 8th grade, or (B) 100, whichever is less;

(2) the institution has adequate facilities for classroom instruction, storage of arms and other equipment which may be furnished in support of the unit, and adequate drill areas at or in the immediate vicinity of the institution, as determined by the secretary of the military department concerned;

(3) the institution provides a course of military instruction of not less than three academic years' duration, as prescribed by the Secretary of the military department concerned;

(4) the institution agrees to limit membership in the unit to students who maintain acceptable standards of academic achievement and conduct, as prescribed by the Secretary of the military department concerned; and

(5) the unit meets such other requirements as may be established by the Secretary of the military department concerned.

(c) The Secretary of the military department concerned shall, to support the Junior Reserve Officers' Training Corps program-

(1) detail officers and noncommissioned officers of an armed force under his jurisdiction to institutions having units of the Corps as administrators and instructors;

(2) provide necessary text materials, equipment, and uniforms and, to the extent considered appropriate by the Secretary concerned, such additional resources (including transportation and billeting) as may be available to support activities of the program; and

(3) establish minimum acceptable standards for performance and achievement for qualified units.

(d) Instead of, or in addition to, detailing officers and noncommissioned officers on active duty under subsection (c)(1), the Secretary of the military department concerned may authorize qualified institutions to employ, as administrators and instructors in the program, retired officers and noncommissioned officers, and members of the Fleet Reserve and Fleet Marine Corps Reserve, whose qualifications are approved by the Secretary and the institution concerned and who request such employment, subject to the following:

(1) A retired member so employed is entitled to receive the member's retired or retainer pay without reduction by reason of any additional amount paid to the member by the institution concerned. In the case of payment of any such additional amount by the institution concerned, the Secretary of the military department concerned shall pay to that institution the amount equal to one-half of the amount paid to the retired member by the institution for any period, up to a maximum of one-half of the difference between the member's retired or retainer pay for that period and the active duty pay and allowances which the member would have received for that period if on active duty. Notwithstanding the limitation in the preceding sentence, the Secretary concerned may pay to the institution more than one-half of the additional amount paid to the retired member by the institution if (as determined by the Secretary) the institution is in an educationally and economically deprived area and the Secretary determines that such action is in the national interest. Payments by the Secretary concerned under this paragraph shall be made from funds appropriated for that purpose.

(2) Notwithstanding any other provision of law, such a retired member is not, while so employed, considered to be on active duty or inactive duty training for any purpose.

(Added Oct. 13, 1964, P.L. 88-647, Title I, * 101(1), 78 Stat. 1063; Nov. 2, 1966, P.L. 89-718, * 16, 80 Stat. 1117; Sept. 11, 1967, P.L. 90-83, *3 (4), 81 Stat. 220; Nov. 29, 1973, P.L. 93-165, * 1, 87 Stat. 660; July 14, 1976, P.L. 94-361, Title VIII,* 807, 90 Stat. 933; Sept. 8, 1978, P.L. 95-358, 92 Stat. 592; Oct. 19, 1984, P.L. 98-525, Title IV, Part C, * 422, Title XIV, 1405(32), 98 Stat. 2520, 2624; April 21, 1987, P.L. 100-26, * 7(i)(3), 101 Stat. 282; Oct. 23, 1992, P.L. 102-484, Div. A, Title V, Subtitle D, * 533(a)-(e)(1), 106 Stat. 2411, Nov. 30, 1993, P.L. 103-160, Div. A, Title XI, Subtitle H, * 1182 (g)(1), 107 Stat. 1774.)

(As amended Dec. 28, 2001, P.L. 107-107, Div A, Title V, Subtitle D, *537, 115 Stat. 1107.)

Agreement and Application for Establishment of
Marine Corps Junior Reserve Officers' Training Corps
(MCJROTC) Unit

To: COMMANDING GENERAL
TRNG & EDUC COM C 46JR
MCCDC
3300 RUSSELL ROAD
QUANTICO VA 22134-5001

Application

The _____ hereby
(Name of Institution)

submits application for the establishment of a unit of the Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) at this institution under the provisions of Title 10, United States Code, Section 2031, which requires the following conditions of establishment:

(a) (1) The Secretary of each military department shall establish and maintain a Junior Reserve Officers' Training Corps, organized into units, at public and private secondary educational institutions which apply for a unit and meet the standards and criteria prescribed pursuant to this section. Not more than 200 units may be established by all of the military departments each year, and the total number of units which may be established and maintained by all of the military departments under authority of this section, including those units already established on October 13, 1964, may not exceed 3,500. The President shall promulgate regulations prescribing the standards and criteria to be followed by the military departments in selecting the institutions at which units are to be established and maintained and shall provide for the fair and equitable distribution of such units throughout the Nation, except that more than one such unit may be established and maintained at any military institute.

(2) It is a purpose of the Junior Reserve Officers' Training Corps to instill in students in United States secondary educational institutions the value of citizenship, service to the United States, and personal responsibility and a sense of accomplishment.

(b) No unit may be established or maintained at an institution unless--

(1) the number of physically fit students in such unit who are in a grade above the 8th grade and are citizens or nationals of the United States, or aliens lawfully admitted to the United States for permanent residence, is not less than (A) 10 percent of the number of students enrolled in the institution who are in a grade above the 8th grade, or (B) 100, whichever is less;

(2) the institution has adequate facilities for classroom instruction, storage of arms and other equipment which may be furnished in support of the unit, and adequate drill areas at or in the immediate vicinity of the institution, as determined by the Secretary of the military department concerned.

(3) the institution provides a course of military instruction of not less than three academic years' duration, as prescribed by the Secretary of the military department concerned;

(4) the institution agrees to limit membership in the unit to students who maintain acceptable standards of academic achievement and conduct, as prescribed by the Secretary of the military department concerned; and

(5) the unit meets such other requirements as may be established by the Secretary of the military department concerned.

(c) The Secretary of the military department concerned shall, to support the Junior Reserve Officers; Training Corps program--

(1) detail officers and noncommissioned officers of an armed force under his jurisdiction to institutions having units of the Corps as administrators and instructors;

(2) provide necessary text materials, equipment, and uniforms and, to the extent considered appropriate by the Secretary concerned, such additional resources (including transportation and billeting) as may be available to support activities of the program; and

(3) establish minimum acceptable standards for performance and achievement for qualified units.

(d) Instead of, or in addition to, detailing officers and noncommissioned officers on active duty under subsection (c)(1), the Secretary of the military department concerned may authorize qualified institutions to employ, as administrators and instructors in the program, retired officers and noncommissioned officers, and members of the Fleet Reserve and Fleet Marine Corps Reserve, whose qualifications are approved by the Secretary and the institution concerned and who request such employment, subject to the following:

(1) A retired member so employed is entitled to receive the member's retired or retainer pay without reduction by reason of any additional amount paid to the member by the institution concerned. In the case of payment of any such additional amount by the institution concerned, the Secretary of the military department concerned shall pay to that institution the amount equal to one-half of the amount paid to the retired member by the institution for any period, up to a maximum of one-half of the difference between the member's retired or retainer pay for that period and the active duty pay and allowances which the member would have received for that period if on active duty. Notwithstanding the limitation in the preceding sentence, the Secretary concerned may pay to the institution more than one-half of the additional amount paid to the retired member by the institution if (as determined by the Secretary) the institution is in an educationally and economically deprived area and the Secretary determines that such action is in the national interest. Payments by the Secretary concerned under this paragraph shall be made from funds appropriated for that purpose.

(2) Notwithstanding any other provision of law, such a retired member is not, while so employed, considered to be on active duty or inactive duty training for any purpose.

(Added P.L. 88-647, * 101(1), Oct. 13, 1964, 78 Stat. 1063, and amended P.L. 89-718, * 16, Nov. 2, 1966, 80 Stat. 1117; P.L. 90-83, *3(4), Sept. 11, 1967, 81 Stat. 220; P.L. 93-165, Nov. 29, 1973, 87 Stat. 660; P.L. 94-361, * 807, July 14, 1976, 90 Stat. 933; P.L. 95-358, Sept. 8, 1978, 92 Stat. 592; P.L. 98-525, ** 422, 1405(32), Oct. 19, 1984, 98 Stat. 2520, 2624; P.L. 100-26, * 7(i)(3), April 21, 1987, 101 Stat. 282; P.L. 102-484, Div. A, Title V, * 533(a) to (e)(1), Oct. 23, 1992, 106 Stat. 2411, 2412; P.L. 103-160, Div. A, Title XI, * 1182 (g)(1), Nov. 30, 1993, 107 Stat. 1774.)

AGREEMENT

1. Contingent upon the acceptance of the above application and conditioned upon the fulfillment of all items enumerated in paragraph 2 below, the Commandant of the Marine Corps agrees as follows:

a. To establish and maintain a Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) unit in accordance with Public Law 88-647, as amended, at the institution named in the foregoing application.

b. To provide for the use in the MCJROTC Program such available government property as may be authorized by law and applicable tables of allowances. The Marine Corps will refrain from making any equipment installation without prior approval of the institution.

c. To prescribe the course content consisting of a minimum of 180 class hours per year, and to provide the instructional materials and guidance for the application of the materials.

d. To pay for all costs incident to the transportation, packing, unpacking, crating, uncrating, and normal maintenance of such property, uniforms, equipment, and instructional materials provided by the Government.

e. To reimburse the institution for required vehicle transportation in support of the MCJROTC Program. Rate of reimbursement will not exceed the normal commercial rate schedule in the area.

f. To authorize the institution to employ, as administrators and instructors in the program, retired noncommissioned and commissioned officers, and members of the Fleet Marine Corps Reserve, whose qualifications are approved by the Commanding General, Training and Education Command and the institution concerned. Employment must be in accordance with the provisions of Title 10, United States Code, Section 2031, and the current edition of Marine Corps Order P1533.6_.

g. To pay to the institution concerned one-half the difference between the retired pay of the retired members employed by the institution and the members' active duty pay and allowances which they would receive if ordered to active duty, excluding hazardous duty or proficiency pay. Such payments will be made monthly for the actual period of employment in direct support of the MCJROTC Program. Any duties desired by the institution in addition to those connected between the school district and the individual MCJROTC instructor will be at no cost to the Marine Corps. Payment must conform to the provisions as set forth in Title 10, United States Code, Section 2031, and current directives governing the MCJROTC Program.

h. To honor all academic standards of the institution including admissions.

2. Contingent upon the acceptance of this application by the Secretary of the Navy and conditioned upon the fulfillment of the items enumerated in paragraph 1 above, the institution agrees as follows:

a. To establish a Department of Leadership Education as an integral academic and administrative department and adopt as part of its curriculum, as a minimum, a three-year course of instruction.

b. To require each student enrolled in the MCJROTC to devote to Leadership Education instruction no less than 180 class hours per year.

c. To arrange for the scheduling of Leadership Education classes to make it equally convenient for students to participate in Leadership Education instruction, as in other academic courses, regularly scheduled by the institution.

d. To employ, at a minimum, two (2) MCJROTC certified instructors to serve in the capacity of Senior Marine Instructor (SMI) and Marine Instructor (MI).

e. To include the Senior Marine Instructor (SMI) on all faculty committees whose recommendations could affect the Department of Leadership Education.

f. To require each student enrolled in the MCJROTC to participate in the Leadership Education courses as prescribed by the Marine Corps.

g. To maintain a membership in the MCJROTC unit of not less than 10% or 100 physically fit students, whichever is less, who are in a grade above the 8th grade and are citizens or nationals of the United States.

h. To conduct the program without discrimination against students or instructors regarding race, color, creed, sex, or national origin.

i. To limit membership in the unit to students who maintain acceptable standards of academic achievement, conduct, and grooming as prescribed by governing directives.

j. To grant appropriate academic credit applicable toward graduation for the successful completion of Leadership Education courses.

k. To make available to the Leadership Education faculty the necessary instructional supplies, materials, facilities, and privileges accorded other faculty members of the institution.

l. To provide adequate drill areas at or in the immediate vicinity of the school.

m. To provide adequate storage facilities and protection for uniforms and equipment, including preventive maintenance, and for all other government property issued to the institution.

n. To provide secure storage in accordance with Secretary of the Navy instructions (DOD Inst 1205.13) for all drill rifles, air rifles and other marksmanship rifles and equipment.

o. To permit wearing of the JROTC uniform by the students on JROTC days.

p. To appoint an official of the institution as the Military Property Custodian who will be empowered to perform the required supply functions incident to the acquisition, accounting, and handling of equipment and uniforms issued to the institution. Such an official shall be bonded in an amount adequate to cover the value of the government property for which the institution accepts responsibility. A bond without surety is acceptable if the institution furnishes satisfactory evidence of financial responsibility.

q. To offer the course of instruction and use the materials provided by the Marine Corps.

r. To employ officers and noncommissioned officers who are certified by the Marine Corps to conduct the Leadership Education courses and military activities. Units will hire one officer instructor per 500 enrolled Junior ROTC students. A second officer instructor will, however, be authorized when cadet enrollment exceeds 750. Any subsequent officer instructors will be authorized only with the enrollment of an additional 500 cadets, etc. Units will hire one enlisted instructor per 100 enrolled cadets. A second enlisted instructor will, however, be authorized when cadet enrollment exceeds 150. Any subsequent enlisted instructors will be authorized only with the enrollment of an additional 100 cadets: one MI for 150 cadets; two MI's for 151 cadets, three MI's for 251 cadets, etc. Any school qualifying for an MCJROTC unit will have at least one SMI and one MI. As an exception, the Commandant of the Marine Corps may authorize substitution of officer for enlisted instructors and vice versa.

s. Retired personnel so employed shall receive their annual retired pay and at least an additional amount equal to the difference between their retired pay and the active duty pay which they would receive if ordered to active duty, excluding hazardous duty and proficiency pay. The additional amount is payable monthly for the actual period of employment in direct support of the MCJROTC Program. The institution is the employing agency and shall pay the full additional amount due to the individual employed on a pay schedule identical to that in effect for other faculty members. The Marine Corps shall pay the institution one-half of the difference between the individual's retired pay and the active duty pay and allowances, excluding hazardous duty and proficiency pay, which he would receive if ordered to active duty. The Marine Corps' responsibility is limited to the period of employment specified in the contract between

the instructor and the institution, regardless of the institution's distribution of pay. This does not preclude MCJROTC instructors from serving on routine committees or performing other extracurricular duties normally performed by other faculty members. If an individual employed as an MCJROTC instructor enters into a contract with the institution, these services must be performed outside the scope of their MCJROTC duties. The institution is responsible for advising status of personnel employed in the MCJROTC unit.

t. To provide each student with, or otherwise require each student to have, coverage under an adequate health insurance policy protecting the student from accident or injury, not to exclude injury from firearms.

3. It is mutually understood and agreed:

a. That this agreement shall become effective when the authorities of the institution have been officially notified that the Commandant of the Marine Corps has approved the application.

b. That the above named school is fully accredited by a state or regional accreditation agency.

c. That the institution shall require the students to wear the prescribed uniform by the SMI. MCJROTC faculty members(s) will wear the Marine Corps uniform as may be prescribed by the appropriate regulations while conducting the program and at such other times as considered appropriate.

d. That the institution shall re-execute MCJROTC instructors' contracts at least annually to permit inclusion of pay changes which may have become effective since the date of the previous contract.

e. That the Marine Corps shall have the right to withdraw approval of retired personnel employed in the MCJROTC Program.

f. That a representative of the Marine Corps will make periodic visits to evaluate the conduct of the program.

g. That this agreement may be terminated at the completion of any school year by either party by giving at least one year's notice, or sooner by mutual agreement. If the authorities of a school desire to discontinue the MCJROTC unit, they will notify the Commandant of the Marine Corps in writing.

h. That units which do not maintain the provisions prescribed herein by the Marine Corps will be recommended for probation or disestablishment. Upon determination that a school is to be placed on probation, school authorities concerned will be advised that if the conditions requiring corrective action are not resolved before the end of the current school year, the unit will be placed in a one year probationary status at the beginning of the next school year. Disestablishment of the unit will be effective at the end of the probationary year if the reason for probationary status has not been resolved.

i. That units which are in at least their second year of enrollment and do not have the 100 student statutory minimum, or 10 percent of the number of students enrolled in the institution and/or have not hired the required two instructor minimum, will be placed on probation immediately. No later than the end of the academic year, the Marine Corps shall evaluate the unit's potential to attain the minimum enrollment upon the opening of school in the fall. If it is likely the enrollment minimum will not be met, the Marine Corps shall encourage school authorities to concur in disestablishment of the unit at the end of the current school year. The Marine Corps will make the final determination as to the school's capability to meet the enrollment minimum. Where the Marine Corps' evaluation indicates that minimum enrollment will probably be met at the beginning of the fall school term, the unit may be continued. However, no later than 30 days following the beginning of the next school term the Marine Corps shall ascertain if the enrollment minimum has been met. If it has not, the school shall be officially notified of disestablishment and physical termination shall be scheduled for no later than the end of that academic year.

j. That the school district shall, in the event of mutual or unilateral termination of this agreement, or in the event of disestablishment as prescribed by the Commandant of the Marine Corps, return to the Marine Corps all U.S. Government-owned equipment and uniform items in institutional custody in accordance with procedures and guidance in existence or provided by the Marine Corps at the time of the termination of the agreement or disestablishment of the MCJROTC units(s).

k. That if a school district refuses to accept a MCJROTC unit twice, when offered in writing, will be removed from the approved application list and must then reapply if the school district desires to establish a MCJROTC unit at a later time.

l. That no member of or delegate to Congress, or resident commissioner shall be admitted to any share or part of this contract, or to any benefit that may arise to this contract if made with a corporation for its general benefit.

m. That notwithstanding any agreement by the Marine Corps respecting the certification or pay of instructors, the host school and not the Marine Corps or any agency or part of the Federal Government is the employer of each MCJROTC instructor. Specifically, MCJROTC instructors are not employees of the Marine Corps or of the Federal Government within the meaning of the Federal Torts Claims Act, and nothing in this information, application or agreement, will be construed to the contrary. The host school may be liable at law for tortuous acts of MCJROTC instructors within the scope of their employment, depending on the applicable law of the jurisdiction.

MCJROTC UNIT
APPLICATION AND SCHOOL INFORMATION

By direction of the governing authorities of _____
(Name School District)

I, _____ hereby apply for establishment
(Superintendent)

of a Marine Corps Junior Reserve Officers' Training Corps (MCJROTC)
Unit at _____ under the

(Name of High School)

provisions of Public Law 88-647, the Reserve Officers' Training Corps
Vitalization Act of 1964, Chapter 102, and Section 2031, Title 10,
United States Code, as amended. The MCJROTC agreement form has been
reviewed and is accepted in its entirety.

(Date)

(Signature)

Type School (Check Appropriate Block) Inclusive Number Length
Dates of Periods Period
School Year Per Day
_____ 3 Year School _____ 4 Year School
_____ Other (Explain in Remarks Section)

Agencies by which the School is Accredited

Total Enrollment

UNIFORM STORAGE FACILITY

Dimensions of Room

Is the Room Well
Ventilated; Dry?

Is the Room Secure?

General Comments

WEAPONS STORAGE FACILITY

Dimensions of the Room Is it Well Ventilated; Is it Secure?
Dry?

Will the school provide a Weapons Storage Facility to meet the Marine Corps security requirements?

If so, when?

INSTRUCTOR OFFICE SPACE

Dimensions of the Room (s) Location in relation to Campus and
other MCJROTC Facilities

RIFLE RANGE

Description of Range Facilities available. If none are available, is construction proposed?

DRILL AREA

Surface (Grass, Dirt, Pavement) Dimensions, Location

OTHER TRAINING FACILITIES

List Gymnasiums, Pools, etc., available

COMMUNITY

Rural

Suburban

Metropolitan

Population

Economic of Community (Industrial, Commercial, Agricultural, etc.)

Number of other High
Schools in Community

Are there other JROTC Units in:

_____ Same School System

_____ Same City

Why does the school want JROTC?

Date that the school is able to accept and open a MCJROTC Program

Name of School

Address of School (include Zip Code)

Name of Principal

Telephone Number

Name of School
System or District

Address of Superintendent's Office

Name of Superintendent

Telephone Number

UNITED STATES OF AMERICA

NAME OF SCHOOL DISTRICT

LOCATION

BY _____
SIGNATURE DATE

TITLE

MARINE CORPS

BY _____
SIGNATURE DATE

TITLE

COMMANDING GENERAL
TRAINING AND EDUCATION COMMAND